

Meter Reader II

Description

Under general supervision, performs meter reading duties and shows a basic understanding of Automated Meter Reading Systems or AMR. This position requires driving a company vehicle daily. Therefore, applicant must possess a valid driver's license with an acceptable driving record and pass a background check. The salary range for this position is (\$11.00 - \$13.00) per hour depending on qualifications and experience. Benefits include retirement, free family medical, life insurance, sick leave and vacation. Other benefits available include dental, vision and other various insurance policies.

Requirements

- Drives assigned route and reads water meters using AMR software on laptop computer.
- Manually read meters when required.
- Re-Read water meters for high and abnormal usage.
- Check meters for accuracy and perform data logs for customers.
- Completes work orders including but not limited to replacing tops, programming meters, replacing meters, data logs, and accuracy tests.
- Locate and check meters for proper operation. Make minor repairs in the field.
- Report any issues to Supervisor.
- Turn water ON/OFF as directed for delinquent accounts and after hour payments.
- Follows company driving and safety policies.
- Provides satisfactory customer service to customers, co-workers and other departments at SVUD.
- Must be on call 1-2 nights a week for after hour reconnects from 7-9PM, occasionally may be on call on weekends.
- Clean office and company vehicle weekly.
- Performs other related work as required.

Physical Requirements

- Must pass a controlled substance (drug) test for employment. This position is also subject to random drug screening after hire.

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- Drives company vehicle daily.
- Works in extreme weather conditions including heat, cold, rain and snow.
- Must not be afraid of dog, wasps, ants, snakes and spiders.
- Repeatedly lifts meter lids up to 5lbs.
- May include but not limited to standing, climbing, walking, lifting, bending, pushing, and/or pulling, crouching, stooping, reading, digging, writing, speaking and listening for extended periods of time.

Education and Experience

- High school diploma or equivalent.
- Some experience reading water meters, and repairing/replacing water meters is preferred.

Knowledge, Skills, and Abilities

- Geography, local streets and layout of SVUD district.
- Operational characteristics of meter reading devices and related tools and equipment.
- Uses and purpose of general construction equipment and tools.
- Basic computer skills (Microsoft word, windows explorer and text files)
- Basic mathematical principles.
- Excellent organizational skills.
- Ability to read and write clearly.
- Principles and practices of record keeping.
- Occupational hazards and standard safety procedures.